

Course Outline

BSB41507 Certificate IV in Project Management

This qualification reflects the role of individuals who use well-developed skills and a broad knowledge base in a wide variety of contexts. They apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others.

Job Roles

Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- Project Coordinator
- Project Management Officer
- Project Team Member
- Project or Program Administrator.

There are no specific pre-requisites for this qualification, however some language, literacy and numeracy skills will be required; if this poses any difficulty at all, discuss with your Work Plus Development + Training contact person, with your workplace supervisor or take advantage of the programs offered by Work Plus Development + Training (refer participants guide).

Distance education gives the individual the flexibility to design a program that suits their needs. Whether looking to launch a career or up skill in an existing role, the Work Plus Development & Training model allows the flexibility to make it work.

Work Plus Development & Training view distance education and workplace education equally, with both achieving the same quality service delivery and nationally recognised qualifications.

In order to ensure that the business and the individuals gain the most out of this qualification, a **flexible** approach is taken by Work Plus Development + Training, which includes:

- Undertaking a Training Needs Analysis with the business and the individuals...
- ...Negotiating the “Planned Outcomes” with the business and the individuals...
- ...Provision of quality learning and assessment resources...

... and as distance education participants, there is still plenty of opportunity to access Work Plus Development & Training’s qualified consultants, using a range of methods including...

- ...Telephone & Facsimile
- ...Email
- ...Online Forums & Blogs

Please ask your Work Plus Development + Training representative to provide you with any further information that you require – qualification rules on following page.

**Enrol now online at www.workplus.com.au
or call 03 6344 3747 to talk to a
Work Plus Development + Training representative today**

Certificate IV in Project Management – the qualification rules

Requiring 8 units for the qualification.

Eight core units

- BSBPMG401A Apply project scope management techniques
- BSBPMG402A Apply time management techniques
- BSBPMG403A Apply cost management techniques
- BSBPMG404A Apply quality management techniques
- BSBPMG405A Apply human resources management approaches
- BSBPMG406A Apply communications management techniques
- BSBPMG407A Apply risk management techniques
- BSBPMG408A Apply contract and procurement procedures

Pathways from the qualification

After achieving the BSB41507 Certificate IV in Project Management, candidates may undertake the BSB51407 Diploma of Project Management, a qualification for those wishing to develop specialised skills and knowledge required to plan, carry out and evaluate their own work and/or the work of a team, or a range of other Diploma level qualifications.

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