

Course Outline

PRM20104 Certificate II in Asset Maintenance (Cleaning Operations)

This qualification is aimed at those individuals who have recently entered or re-entered a cleaning operations industry environment and require some basic skills to enhance and build upon the learning that is already being undertaken in the workplace.

There are no specific pre-requisites for this qualification, however some language, literacy and numeracy skills will be required; if this poses any difficulty at all, discuss with your Work Plus Development + Training contact person, with your workplace supervisor or take advantage of the programs offered by Work Plus Development + Training (refer participants guide).

Work Plus Development + Training use a number of different approaches to facilitate learning and assessment for this qualification and they include:

- Work Books to provide knowledge as well as activities to enable you to practice your skills
- Work Book Assessment Activities to enable you to prove competence once you have gained the knowledge and skills necessary
- Classroom or Workshop style training session for specialty units like: *Participate in workplace safety procedures*, and *Apply basic first aid*.
- Visits to the workplace to conduct coaching session, facilitate workplace learning and conduct assessments
- Contact via telephone, email and other forms of communication outside of workplace visits

In order to ensure that the business and the individuals gain the most out of this qualification, a flexible approach is taken by Work Plus Development + Training, which includes:

Undertaking a Training Needs Analysis with the business and the individuals
Negotiating the “Planned Outcomes” with the business and the individuals
Conducting all learning and assessment activities at dates, times and locations suitable to all involved

Certificate II in Asset Maintenance (Cleaning Operations) – the qualification rules

To achieve a Certificate II in Asset Maintenance (Cleaning Operations) a total of eleven (11) units must be completed.

This comprises of:

- Three (3) core units, and
- Eight (8) elective units

Core Units (all 3 units must be completed)

- | | | |
|-------------------------------------|-------------------|--|
| <input checked="" type="checkbox"/> | PRMCL33B | Plan for safe and efficient cleaning activities |
| <input checked="" type="checkbox"/> | PRMCL35B | Maintain a cleaning storage area |
| <input checked="" type="checkbox"/> | PRMCMN201A | Participate in workplace safety arrangements |

The Elective units (minimum of 7 units from the units listed below. One unit in Certificate II may be selected from any other approved Training Package as long as it is not the same or similar to those units listed below).

- | | | |
|--------------------------|------------|---|
| <input type="checkbox"/> | PRMCL01B | Maintain a hard floor surface |
| <input type="checkbox"/> | PRMCL02B | Restore a hard floor surface |
| <input type="checkbox"/> | PRMCL04B | Maintain a carpeted area |
| <input type="checkbox"/> | PRMCL09B | Clean glass surfaces |
| <input type="checkbox"/> | PRMCL10B | Clean ceiling surfaces and fittings |
| <input type="checkbox"/> | PRMCL15B | Maintain furniture and fittings and room dressing |
| <input type="checkbox"/> | PRMCL17B | Clean a wet area |
| <input type="checkbox"/> | PRMCL19B | Remove waste |
| <input type="checkbox"/> | PRMCL37A | Clean external surfaces |
| <input type="checkbox"/> | PRMCL38A | Clean a food handling area |
| <input type="checkbox"/> | PRMCMN202A | Provide effective client service |
| <input type="checkbox"/> | HLTFA1A | Apply basic First Aid |
| <input type="checkbox"/> | HLTIN1A | Comply with infection control policies and procedures |
| <input type="checkbox"/> | MTMPS201A | Clean work area during operations |
| <input type="checkbox"/> | MTMPS205A | Clean chillers |
| <input type="checkbox"/> | MTMP2191A | Clean ironwork |
| <input type="checkbox"/> | MTMP2196A | Overview cleaning program |
| <input type="checkbox"/> | MTMP2197A | Clean after operations – boning room |
| <input type="checkbox"/> | MTMP2198A | Clean after operations – slaughter floor |
| <input type="checkbox"/> | PRMCC02A | Use bonnet cleaning |
| <input type="checkbox"/> | PRMCC07A | Perform basic stain removal |

Enrol now online or call 03 6331 2117 to talk to a Work Plus Development + Training representative today.